



Uniting people with property... since 1986

RESIDENTIAL TENANCY APPLICATION FORM

All sections of this form must be completed & signed for your application to be processed

EMAIL COMPLETED APPLICATION & SUPPORTING DOCUMENTATION TO: **propertymanagement@borgpartners.com**

Proposed rental property address: _____ Postcode: _____

Rent per week: \$ _____ Bond Amount: \$ _____ Have you inspected the Property? YES NO

Length of tenancy: _____ Years _____ Months Tenancy to commence: _____

How many tenants will occupy the property? Adults: _____ Dependants: _____ Ages: _____ Pets? YES NO

If YES attach a PHOTO OF EACH pet

Pet type: _____ Breed/s: _____ Reg no.: _____ Outdoor only: YES NO

Pet type: _____ Breed/s: _____ Reg no.: _____ Outdoor only: YES NO

Vehicle 1 Rego: _____ Model/year/colour: _____

1. PERSONAL DETAILS

Title: _____ First name: _____ Initial: _____ Last name: _____

Name at birth: _____ Place of birth: _____ Date of birth: _____ Age: _____

Drivers licence No.: _____ State: _____ NSW Card No.: _____ Passport: _____ Medicare No.: _____ Ref: _____

Pension type (if applicable): _____ Home phone: _____ Mobile: _____

Email: _____ Marital status: _____

2. RENTAL HISTORY

• Current Address:

No.: _____ Street: _____ Suburb: _____ Post Code: _____

How long at current address: _____ Years _____ Months Reason for leaving: _____ Rent per week: \$ _____

Landlord/agent name: _____ Contact name: _____ Email: _____ Phone: _____

• Previous Address:

No.: _____ Street: _____ Suburb: _____ Post Code: _____

How long at current address: _____ Years _____ Months Reason for leaving: _____ Rent per week: \$ _____

Landlord/agent name: _____ Contact name: _____ Email: _____ Phone: _____

Bond refunded: YES NO If no, why? _____

3. EMPLOYMENT DETAILS

Occupation: _____ Employers name: _____

Employment address: _____ Suburb: _____

Employer phone no.: _____ Contact name: _____ Length at current employment: _____ Years _____ Months

Net income: \$ _____ Per week: \$ _____ Per month: \$ _____ Are you self employed? YES NO ABN: _____

Accountant name: _____ Phone: _____

4. SOCIAL SECURITY / CENTRELINK DETAILS

Type: _____ CRN: _____ \$ _____ per week \$ _____ per month

1193 The Northern Road, Bringelly NSW 2556

p. 4774 8222

f. 4774 8299

unitedrealtysales.com.au

1/73 John Street, The Oaks NSW 2570

p. 4657 2166

f. 4657 2761

acreagesales.com.au

**ACREAGE, RESIDENTIAL, PRESTIGE & DEVELOPMENT
PROPERTY SALES & RENTAL SPECIALISTS**

5. REFEREES

• 1. Reference name: _____

Address: _____

Home phone: _____ Mobile phone: _____

• 2. Reference name: _____

Address: _____

Home phone: _____ Mobile phone: _____

6. EMERGENCY CONTACT DETAILS (NOT SAME AS CO-APPLICANT)

Name: _____

Phone: _____

Address: _____

Suburb: _____ Postcode: _____

Email Address: _____

7. PLEASE PROVIDE THE FOLLOWING DOCUMENTS (AS INDICATED) PHOTOCOPY ALL AND BRING ORIGINALS

• Section ONE (one item min.)

- (40) Drivers licence
- (70) Birth Certificate
- (70) Passport (must be current)

• Section 2 (one item min.)

- (25) Latest 3 current pay slips
AND current bank statements
- (25) Centrelink income statement
AND current bank statements

• Section 3 (two items min. from this section)

- (25) Motor Vehicle Registration
- (25) Medicare Card
- (25) Home owner must supply a recent rates notice
- (25) Property Lease Agreement
- (25) Credit/Debit Card
- (25) Seniors Card
- (25) Utility Bill
- (25) Telephone Bill

8. FREE UTILITIES CONNECTIONS USER CONSENT FORM

FREE Utility Connection Service - with a difference!



Electricity Gas
Internet Phone
Pay TV Insurance



- Access to genuinely discounted utility offers
- Choose your providers in your own time
- Save time and not have to speak with a call centre
- Connect all your services in around 3 minutes on your mobile or computer

Sign up to receive a FREE Domino's voucher for 2 pizzas, garlic bread and drink, delivered

Move me in will send you a personal invitation to connect via email and text once you have been approved to rent a property. Once you receive it, please click on the link and take 3 minutes to sign up online.

Move Me In is a FREE utilities connection service that offers you great discounted deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: support@movemein.com.au P: 1300 911 947 www.movemein.com.au

9. DECLARATION OF AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the Landlord, I agree to enter into a residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I authorise the agent to obtain personal information from:

- a) The owner or the Agent of my current or previous residence;
- b) My personal referees and employer/s;
- c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history.

I am aware that I may access my personal information by contacting -
NTD: 1300 563 826 TRA: (02) 9363 9244 TICA: 1902 220 346

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to the agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- a) Communicate with the owner and select a tenant
- b) Prepare lease/tenancy documents
- c) Allow tradespeople or equivalent organisation to contact me
- d) Lodge/claim/transfer to/from a Bond Authority
- e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- f) Refer to collection agents/lawyers (where applicable)
- g) Complete a credit check with NTD (National Tenancy Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Print Name	
Signature	Date

I/We understand that if my/our Application is accepted I/we agree that a non-refundable holding deposit of one week's rent is payable to hold the property, If I/we then decide not to proceed, I/we agree that we forfeit the holding deposit which will be paid to the Landlord.

10. PAYMENT DETAILS

Property Rental Per Week: \$ _____ 1 week rent/holding deposit \$ _____

Rent in Advance: \$ _____ Rental Bond (4 weeks rent) \$ _____

Total money due to be paid at signing lease \$ _____